



## Kansas Real Estate Commission

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### EDUCATION PROCTOR CERTIFICATION FORM | RE-870

#### INSTRUCTIONS

Schools should complete this form for each student who has completed the requisite course work for a distance, home study or online course, and provide it to the proctor with the closed-book examination.

After the examination is administered, the proctor should complete the remainder of the form and return the examination and certification to the school in a sealed exam packet.

#### SCHOOL INFORMATION:

SCHOOL NAME

PROGRAM COORDINATOR

SCHOOL CODE

#### DISTANCE COURSE INFORMATION:

COURSE NAME

COURSE CODE (CE ONLY)

#### STUDENT INFORMATION:

NAME

LICENSE NUMBER (IF LICENSED)

#### PROCTOR INFORMATION:

NAME

EMAIL

ADDRESS

CITY

STATE

ZIP

PHONE

#### PROCTOR CERTIFICATION

I certify that:

1. I am a disinterested third party in the administration of this examination. I am not related by blood, marriage or any other relationship to the above-named student which would influence me from properly administering the examination. I am not a real estate licensee nor am I affiliated with a real estate brokerage.
2. The student showed me positive photo identification prior to completing the examination.
3. The enclosed examination was administered under my supervision on \_\_\_\_\_. The student received no assistance and had no access to books, notes, electronic media or reference material. DATE
4. I have not permitted the examination to be compromised, copied, or recorded in any way or by any method.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Proctor